

EMPLOYMENT OPPORTUNITY

POSITION: Fort Williams Park Greeter
SALARY: \$17.00 \$18.00/hour
JOB TYPE: Part-time Seasonal Help (22 - 27 hours)
May - October
DEPARTMENT: Community Services/Fort Williams Park



Overview

The Town of Cape Elizabeth Department of Community Services seeks applicants for a Park Greeter. Fort Williams Park is located at 1000 Shore Road and welcomes approximately 700,000 visitors annually. The 90-acre park is open year-round from sunrise to sunset. Amenities within the park include Portland Head Light Museum & Gift Shop (Memorial Day through Columbus Day), historic sites, athletic fields, children's play areas, a beach, walking trails, picnic tables, charcoal grills, tennis and pickleball courts, off-leash dog walking area, pond, portable toilets, and seasonal vendors.

Position

We are seeking part-time, seasonal staff to welcome visitors, commercial vehicle drivers, and tour guides at Fort Williams Park in Cape Elizabeth. Daily responsibilities include confirming reservations, collecting user fees, assisting with parking directions within the park, and providing information about the surrounding area.

If you are outgoing and knowledgeable about Greater Portland, comfortable engaging with people, and able to work independently with a small team of reliable and flexible fellow greeters, we need you!

Requirements

- Physical fitness to work outdoors.
- Flexibility to work weekends and holidays.
- Ability to work effectively in a team environment.
- Initiative, self-motivation, and good judgment.
- Any equivalent combination of education and experience which demonstrates possession of the necessary knowledge, skills, and abilities.
- Valid Maine driver's license

Application Process

Interested applicants should submit a cover letter and completed [application](#) to Kathleen.Raftice@capeelizabeth.org.

Cape Elizabeth Community Services
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207-799-2868